



## 5.1.2

**List with Report &  
Photograph of Programmes  
/Activities conducted to  
enhance Language &  
Communication Skills**



**Y. & M. Anjuman Khairul Islam's**  
**POONA INSTITUTE OF MANAGEMENT**  
**SCIENCES & ENTREPRENEURSHIP**

(A Religious & Linguistic Minority Institution, Recognized by DTE, Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University.)

Approved by AICTE, New Delhi ISO 9001-2015 Certification

Office : K. B. Hidayatullah Road, Camp, Pune - 411 001. Tel. : 020 26448781 Website : [www.ekpimse.ac.in](http://www.ekpimse.ac.in) Email : [director.pimse@gmail.com](mailto:director.pimse@gmail.com)

<b>CRITERION V</b>	
<b>KEY INDICATOR</b>	<b>5.1 Student Support</b>
<b>METRIC NO.</b>	<b>5.1.2</b>

***Language & Communication***  
***Skill***  
***2018-2023***

## List of Programmes /Activities conducted to enhance Language & Communication Skills

Year	Name of the Activity
2022-23	Team Building with Effective Communication
2022-23	Nonverbal communication with the ecosystem
2022-23	Language Lab - Listening Comprehension
2022-23	Language Lab - English language
2021-22	Importance of Skills in company
2020-21	Business Etiquette and Professional Communication
2020-21	Importance of Language & Communication in Corporate
2020-21	Effective Exchange: Empowering Communication Sessions
2019-20	Effective Verbal and Nonverbal Communication Strategies for MBA Professionals
2019-20	InterPersonal skills & Etiquette
2019-20	Communicating with Confidence
2018-19	workshop Mastering Business Communication
2018-19	The Art of Public Speaking
2018-19	Career planning grooming for job and interview techniques



**Dr. Porinita Banerjee**  
Director (In Charge)





**Anjuman Khairul Islam**  
**POONA INSTITUTE OF MANAGEMENT SCIENCES AND ENTREPRENEURSHIP**

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Dr. Porinita Banerjee

Director ( Incharge )

M.Com., MBA, M.Phil., PHD.

### Brief Information of the Activity

Name of the Activity	Team building with Effective Communications incorporates Language and communication skills		
Date of the Activity	13/5/2022	Nature of Activity	Language and communication skills
Objective for conducting the Activity	Foster a more inclusive and cohesive working environment.		
Outcome	Gained a better understanding of how to convey their ideas clearly and listen actively to their colleagues.		
No. of Participants	43		

### Documents Attached

1) Notice
2) Report
3) Photograph
4) Attendance Sheet



**Anjuman Khairul Islam**  
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Dr. Porinita Banerjee

Director ( Incharge )

M.Com., MBA, M.Phil., PHD.

Date: 12/05/2023

## NOTICE

All the Students of MBA/ MBA-IT/ MBA-HRD are hereby informed that Session on “Team building with Effective Communications incorporates Language and communication skills” will be organized under IQAC on Saturday 13<sup>th</sup> May, 2023 at 11.30 am onwards. Students are instructed to attend the Session in uniform without fail.

**Dr. Porinita Banerjee**

**Director (Incharge)**

## REPORT

On May 13, 2023, our institute organized a session on "Team building with Effective Communications incorporates Language and communication skills," featuring Mrs. Leonette Denis as the esteemed speaker. The session aimed to enhance the understanding of effective communication, group discussion techniques, and interpersonal skills among the participants.

The Speaker highlighted that in such a culture, employees are encouraged to work hard and continuously improve their skills and capabilities which ultimately leads to shaping the talent capability by creating a workforce that is adaptable, flexible, and responsive to changing circumstances. The session concluded by performance-oriented culture can have a positive impact on an organization's resilience and talent capability but it's important to ensure that it is balanced with other important factors to create a healthy and sustainable work environment.

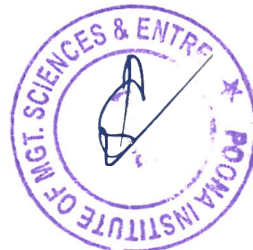


Mrs. Leonette Denis during the session interacting with the students of Poona Institute of Management Sciences & Entrepreneurship

**Anjuman Khairul Islam**  
**Poona Institute of Management Sciences and Entrepreneurship**  
**Attendance Sheet**

Name of Activity:	Team Building with Effective communications incorporate.	Date of Activity:	13/05/2023.
Organizing Department/ Cell:	Student development Committee	Time of Activity:	11.30 Am.

Sr. No.	Name of the Participant/ Student	Course	Signature
1	Khan Zoya Feroz	M.B.A IT	ZR
2	Pilleey Ravina Raw	MBA	<u>Pilleey</u>
3	Kothribre Aniket Vinayak	MBA IT 2nd	<u>Aniket</u>
4	Jadhav Sneha Sanjay	M.B.A HRD	S
5	Ajayul Jafar Shaikh	MBA	AS
6	Sheikh Zehi Harif	M.B.A IT	Z
7	Khan Maaz Ejaz	MBA IT 2nd	MEK
8	Darve Sagar G	MBA IT 2nd	seger
9	Shahid Sana Shahid	MBA IT	Shahid
10	Osana Hasan	M.B.A 2nd	OH
11	Baniya Sagar D	MBA HRD	seg
12	Bhist Ajay Ratan	MBA	AB
13	Gulamali Fatima	M.B.A 2nd	GF
14	Shaikh Sara Yunus	M.B.A HRD	Ssy
15	Mansel Bashir Musf	MBA	BMM
16	Pranesh Pawar Vithhal	M.B.A IT	Eyp
17	Riyaz Khan	MBA	Riyaz
18	THAKUR TEJAS SUNIL	MBA IT 2nd	THAKUR
19	Mohammad Zaid	MBA IT	Zaid
20	Rohit Memohanan	MBA	Rohit



21	Pawar Saraswati Vitthal	MBA IT II	<u>Saras</u>
22	Mhasale Dawood Fasi	MBA	M. OF
23	Katwal Mubeen Akhaid	MBA	<u>Mubeen</u>
24	Patel Nazima Yunus	M.B.A	<u>NP</u>
25	Sayyad Satwan Bashir	MBA IT	<u>Sayyad</u>
26	Shaikh ariy Salim	MBA II	<u>SS</u>
27	Parihar Reena Ayub.	MBA IT 2nd	<u>RDP</u>
28	Momin Afaqur Kabir	MBA	<u>Afaqur</u>
29	Gemul Rakesh Ambadas	MBA II	<u>YK</u>
30	Patil Divya V	MBA HRD 2nd	<u>Divya</u>
31	Seth muztaza Maiz	M.B.A	<u>MS</u>
32	Patil majtaj Tahertaj	MBA IT 2nd	<u>Majtaj</u>
33	mulla yasin abdul		
34	Yadav Vinita Mukesh	MBA HRD	<u>Vinita</u>
35	KHAN ANUM ALTAF	MBA HRD	<u>AK</u>
36	Shaikh Danish Qadeer	MBA IT	<u>DQS</u>
37	Pawar Sunny Mohan	MBA	<u>Sp</u>
38	Khan Fiza Nazir	MBA	<u>Khan</u>
39	Yadav Munna Ranji	MBA 2nd	<u>Yadav</u>
40	Khan Parwin Noor	MBA HRD	<u>Parwin</u>
41	Daware savana vishal	MBA IT	<u>Daware</u>
42	Shaikh zeba aktar	M.B.A	<u>zshk</u>
43	Shaikh Taher Yasin	MBA IT	<u>Taher</u>
44			





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Dr. Porinita Banerjee

Director ( Incharge )

M.Com., MBA, M.Phil., PHD.

**Brief Information of the Activity**

Name of the Activity	Nonverbal communication with the ecosystem		
Date of the Activity	10/2/2023	Nature of Activity	Language and communication skills
Objective for conducting the Activity	Foster a sense of responsibility and stewardship toward the Corporate world		
Outcome	Gained an better understanding of the nonverbal cues, patterns, and interconnectedness within ecosystems.		
No. of Participants	68		

**Documents Attached**

1) Notice

2) Report

3) Photograph

4) Attendance Sheet



Anjuman Khairul Islam

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Dr. Porinita Banerjee

Director ( Incharge )

M.Com., MBA, M.Phil., PHD.

Date: 09/02/2023

## NOTICE

All the Students of PIMSE are hereby informed that Session on “Nonverbal communication with the ecosystem” will be organized on Friday 10<sup>th</sup> February, 2023 at 10.30 am onwards.

**Dr. Porinita Banerjee**

**Director (Incharge)**

## REPORT

On February 10, 2023, our institute organized a highly informative session on "Nonverbal Communication with the Ecosystem." This session aimed to explore the significance of nonverbal communication in interacting with the ecosystem and featured Mrs. Shruti Patole Clarence as the distinguished speaker. Key Takeaways are as follows:

- **Nature's Communication:** Nature communicates through nonverbal cues that humans can learn to interpret and respond to.
- **Sustainability:** Sustainable practices and conservation efforts are essential for maintaining a healthy ecosystem.
- **Responsibility:** Every individual has a role to play in preserving and protecting the environment.
- **Connection:** Building a meaningful connection with nature is vital for our well-being and the health of the ecosystem.

The session on "Nonverbal Communication with the Ecosystem" with Mrs. Shruti Patole Clarence was both enlightening and thought-provoking. Participants gained a deeper understanding of the language of nature and the importance of responsible communication with the ecosystem.



Mrs. Shruti Patole Clarence during interaction with the students of Poona Institute of Management Sciences & Entrepreneurship

**Anjuman Khairul Islam Poona Institute of Management Sciences and  
Entrepreneurship  
Attendance Sheet**

Name of Activity:	Non-verbal communication with the ecosystem	Date of Activity:	10/2/2023
Organizing Department/ Cell:	Student development Committee	Time of Activity:	11:30 am

Sr. No.	Name of the Participant/ Student	Course	Signature
1	Arbaaz Sultan Attar	MBA 1 <sup>st</sup> year	<i>Arbaaz</i>
2	Jalal Sayyed Shaikh	MBA IT year	<i>Jalal</i>
3	Mone Kunal Pradeep	MBA HRD I	<i>Mone</i>
4	Jadhav Pranav Chandrakant	MBA HRD I	<i>PCJ</i>
5	Khan Tamanna Abba	MBA 1 <sup>st</sup> year	<i>Tamanna</i>
6	Shreyash Ranendra Ghone	MBA HRD I	<i>SG</i>
7	Nadeem Akhtar	MBA 1 <sup>st</sup>	<i>NAK</i>
8	SHAIKH SOHAIL SALIM	MBA 1 <sup>st</sup> year	<i>Shaikh</i>
9	Vaidehi Anil Deshmukh	MBA 2 <sup>nd</sup> yr	<i>Vaidehi</i>
10	Magar Krushna Sanjay	MBA 2 <sup>nd</sup> .	<i>Krushna</i>
11	Aditya Anand Nimbalkar	MBA 2 <sup>nd</sup>	<i>Adi.</i>
12	Khan Saniya Zakir	MBA HRD I	<i>Saniya</i>
13	Mulla aftab Salim	MBA IT	<i>Mulla</i>
14	Priyanka D	MBA HRD I	<i>Priyanka</i>
15	Nawaf Shalil Chogle	MBA 2 <sup>nd</sup> yr	<i>Nawaf</i>
16	Kishori Popatrao Kadam	MBA 2 <sup>nd</sup>	<i>Kishori</i>
17	Bagwan aliya Anwar	MBA 1 <sup>st</sup> year	<i>Aliya</i>
18	Sajjan Mohammad Siddiqui	MBA IT	<i>Sajjan</i>
19	Alisha Jalina	MBA 1 <sup>st</sup> year	<i>Alisha</i>
20	Shiraj Sultan Mohammed	MBA HRD I	<i>Shiraj</i>

21	Dhamnekar Afaqee MD.	MBA IT	<del>AD</del>
22	Sheikh Shadab Ayaz	MBA II	SAS
23	Owais Aslam Jundre	MBA I <sup>st</sup> year	O Aslam
24	Patange Omkar Dattabai	MBA II	Omkar.
25	Danish Gulam Mulcaalam	MBA IT II	GMP
26	Mankar Sami Injan	MBA I <sup>st</sup> .	M Sami
27	Komal Sudhi Dalvi	MBA HRD	K Dalvi
28	Sona Samir Maner	MBA 2nd	Sona
29	Chavan Shital Rajesh	MBA II	Shital
30	Roshan Mathew	MBA HRD I	Roshan..
31	Ahmed Raza Khan	MBA I <sup>st</sup> year	A Khan.
32	Shaikh Sahil Alim	MBA IT II	Shaikh
33	Troupthi Junghare	MBA II <sup>nd</sup>	Troupthi
34	Sadaf Yousuf Shaikh	MBA II	Shaikh -
35	Jadhav Priyanka Pratap	MBA IT II	Priyanka
36	Taha Saroda	MBA I <sup>st</sup> year	T.S.
37	Saniya Asif Shaikh	MBA HRD I	Saniya.
38	Kartik Sandhya	MBA IT.	<del>KS</del>
39	Aabeen Irshad Saucant	MBA I <sup>st</sup> year	A Saucant
40	Salman Arif Khan	MBA IT II	Khan.
41	Vamale amrapali jagannath	MBA I <sup>st</sup> year	Vamrapali
42	Vishal Avind Shinde	MBA IT 2	<del>VAS</del>
43	Jiya Salim Shaikh	MBA I <sup>st</sup> year	Shaikh
44	Karan Joseph	MBA I <sup>st</sup> yr	K Joseph

45	Premnath Londhe	MBA HRD	P. Londhe
46	Rayyan Jalgaonkar	MBA II	RS
47	Amena Yasir Aliyari	MBA I <sup>st</sup> year	Z. Yasir
48	Ayesha Nasir Shaikh	MBA HRD II	Shaim
49	Khan Amaan Azam	MBA I <sup>st</sup> year	A. Khan
50	Bondila Shroovidya Balaji	MBA HRD	B.B.S
51	<del>Catherine</del> Nilofer Nath	MBA I <sup>st</sup>	N. Catherine
52	Ahmed Ayaz Khan	MBA IT	A. Khan
53	Sameena Baban Mulla	MBA HRD II	Sameena.
54	Amman Yasuj Shaikh	MBA I <sup>st</sup> year	Ay. Shaikh
55	Hmit Saaman Kale	MBA HRD	H. Kale
56	Pawan Diti Rajendra	MBA IT	P. Pawan
57	Aishwarya Kapatkar	MBA HRD II	A. Ashi
58	Afreen Begum	MBA I <sup>st</sup>	A. Begum
59	Prachi Pradeep Mane	MBA HRD I <sup>st</sup>	P. Mane
60	Muskan Mohiddin Shaikh	MBA IT I <sup>st</sup>	M. Sh.
61	Julain Bastin	MBA HRD II	J. B.
62	Riya Riyaz Kazi	MBA HRD II	R. Kazi
63	Bute Tushar Pralhad	MBA I <sup>st</sup> year	T. Bute
64	Shriya Ash. Dehingban	MBA IT 4 <sup>th</sup> year	S. Shriya
65	Muskan Salim Khan	MBA HRD II	Muskan.
66	Motiwalq Aazam	MBA IT	A. Azam
67	Shreya Prashant Nikalje	MBA HRD II	S. Shreya
68	Tamboli Adiba Arif	MBA IT 4 <sup>th</sup> year	T. Arif



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Dr. Porinita Banerjee  
Director ( Incharge )  
M.Com., MBA, M.Phil., PHD.

### Brief Information of the Activity

Name of the Activity	Language Lab - listening Comprehension		
Date of the Activity	16/11/2022	Nature of Activity	Language and communication skills
Objective for conducting the Activity	Enhance their ability to understand spoken language, including accents and dialects.		
Outcome	The activity fostered active engagement and a passion for language learning, leading participants to seek further opportunities for language development.		
No. of Participants	21		

### Documents Attached

1) Notice
2) Report
3) Photograph
4) Attendance Sheet



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Dr. Porinita Banerjee

Director ( Incharge )

M.Com., MBA, M.Phil., PHD.

Date: 14/11/2022

## NOTICE

All the Students of MBA/ MBA-IT/ MBA-HRD are hereby informed that Session on “Language Lab - listening Comprehension” will be organized on Wednesday 16<sup>th</sup> November, 2022 at 11.30 am onwards. Student are instructed to attend the Session in uniform without fail.

**Dr. Porinita Banerjee**

**Director (Incharge)**



## REPORT

A session on Language Lab - listening comprehension that took place on 16/11/2020 at AKI's Poona institute of management sciences & entrepreneurship. The session aimed to enhance the listening skills of MBA students and was conducted by Dr. Sheena Abraham. The Language Lab session on listening comprehension conducted by Dr. Sheena Abraham proved to be highly beneficial for MBA students. It equipped them with valuable listening skills applicable to their academic and professional endeavors. The interactive nature of the session facilitated active engagement and provided practical insights into effective listening strategies.



Dr. Sheena Abraham during the Lab session with the students of Poona Institute of Management Sciences & Entrepreneurship on 16<sup>th</sup> November 2022

**Anjuman Khairul Islam**  
**Poona Institute of Management Sciences and Entrepreneurship**  
**Attendance Sheet**

Name of Activity:	Language Lab- Listening, Comprehension.	Date of Activity:	16/11/2023
Organizing Department/ Cell:	Student Development committee	Time of Activity:	10.30 Am.

Sr. No.	Name of the Participant/ Student	Course	Signature
1	Ajajul Jafar Shaikh	MBA	AS
2	Osama Hasan	M.B.A 2 <sup>nd</sup>	OH
3	Shaikh Rohi Nasir	M.B.A HRD	Rshahid
4	Shaikh sama shahid	MBA IT	Shahid
5	Khan Zoya Feroz	M.B.A IT	Z
6	Damre Sagar G	MBA IT and	Sagar
7	Gulamali Fatima	M.B.A IT	GF
8	Khan Maaz Ejaz	MBA IT 2 <sup>nd</sup>	ME
9	Jadhav Sneha Sanjay	M.B.A HRD	JS
10	Shaikh Reehi Hanif	M.B.A IT	RS
11	Riyaz Khan	MBA	Riyaz
12	Bhish Ajay Ratan	MBA	AB
13	Shaikh Sana Yunus	M.B.A HRD	SY
14	Mandal Bashir Musa	MBA	BM
15	Patil Divya V	MBA HRD 2 <sup>nd</sup>	Divya
16	THAKUR TEJAS SUNIL	MBA IT 2 <sup>nd</sup>	TH
17	Rohit Manoharan	MBA	Rohit
18	Baniya Sagar Dinesh	MBA HRD	Sagar
19	Gad Pawan Ganesh Vitthal	M.B.A IT	GP
20	Pillay Ravina Ravi	MBA	RP
21	Julian Bashir	MBA -HRD	JB





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Dr. Porinita Banerjee

Director ( Incharge )

M.Com., MBA, M.Phil., PHD.

**Brief Information of the Activity**

Name of the Activity	Language Lab - English Comprehension		
Date of the Activity	25/1/2023	Nature of Activity	Language and communication skills
Objective for conducting the Activity	Enhance their ability to understand spoken English language, including accents and dialects.		
Outcome	The activity fostered active engagement and a passion for English language learning, leading participants to seek further opportunities for language development.		
No. of Participants	20		

**Documents Attached**

1) Notice
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4) Attendance Sheet



Anjuman Khairul Islam

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Dr. Porinita Banerjee

Director ( Incharge )

M.Com., MBA, M.Phil., PHD.

Date: 23/01/2023

## NOTICE

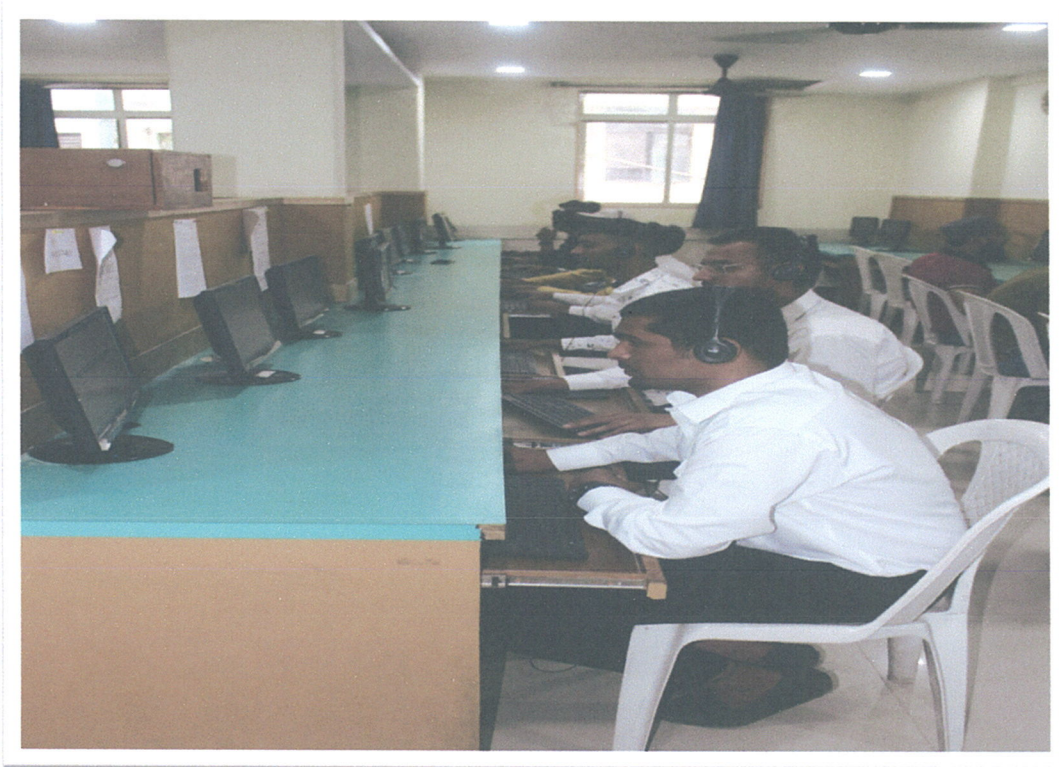
All the Students of MBA/ MBA-IT/ MBA-HRD are hereby informed that Session on “**Language Lab - English Comprehension**” will be organized on Wednesday 25<sup>th</sup> January, 2023 at 11.00 am onwards.

**Dr. Porinita Banerjee**

**Director (Incharge)**

## REPORT


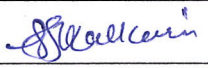



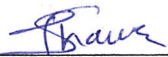




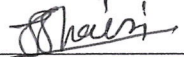

A session on Language Lab - listening comprehension that took place on 25/01/2023 at AKI's Poona institute of management sciences & entrepreneurship. The session aimed to enhance the listening skills of MBA students and was conducted by Dr. Sheena Abraham. The Language Lab session on listening comprehension conducted by Dr. Sheena Abraham proved to be highly beneficial for MBA students. It equipped them with valuable listening skills applicable to their academic and professional endeavours. The interactive nature of the session facilitated active engagement and provided practical insights into effective listening strategies.



Students of Poona Institute of Management Sciences & Entrepreneurship during lab sessions on 25<sup>th</sup> January 2023

**Anjuman Khairul Islam**  
**Poona Institute of Management Sciences and Entrepreneurship**  
**Attendance Sheet**

Name of Activity:	LANGUAGE LAB - English LANGUAGE	Date of Activity:	25/01/2023
Organizing Department/ Cell:	Student Development committee	Time of Activity:	11.00 Am.

Sr. No.	Name of the Participant/ Student	Course	Signature
1	Gowhar Ahmad Rather	MBA IT	
2	Rohit Manoharan	MBA	Rohit
3	Kullkarni Sneha Satish	MBA HRD	
4	Bed Sachin Ravi	MBA	Bed
5	Mulla Azhar Asif	MBA IT	
6	Khan Zoya Feroz	MBA IT	
7	Darve Seher G	MBA IT 2nd	seher
8	Khan Saif Amir	M.B.A IT	
9	Khan Adil Yunus	MBA	Adil
10	THAKUR TEJAS SUNIL	MBA IT 2nd	
11	Jmthujar	M.B.A IT	Jm
12	Azhar Kaderis Shailis	MBA IT	Azharis
13	Gulamali Jateena	MBA IT	
14	Farheen Kalamullah	MBA 2nd	
15	Jadhav Sneha Sanjay	M.B.A HRD	
16	Mohammad Zaid	MBA IT	Zaid
17	Khan Afiya Naem	M.B.A IT	
18	Paril Divya V	MBA HRD 2nd	Divya
19	Shaikh Sana Shahid	MBA IT	
20	Gerad Premata Prakash	MBA	





**Anjuman Khairul Islam**  
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Website: <http://pimse.edu.in> Email: [director.pimse@gmail.com](mailto:director.pimse@gmail.com)

Dr. Porinita Banerjee

Director ( Incharge )

M.Com., MBA, M.Phil., PHD.

**Brief Information of the Activity**

Name of the Activity	To meet the company standard with Skills		
Date of the Activity	31/01/2022	Nature of Activity	Language and communication skills
Objective for conducting the Activity	Address any skills gaps among employees and provide targeted training and development.		
Outcome	Contributed to the development of a culture of continuous learning and improvement, with employees actively seeking opportunities to enhance their skills and knowledge.		
No. of Participants	44		

**Documents Attached**

1) Notice
2) Report
3) Photograph
4) Attendance Sheet



**Anjuman Khairul Islam**  
**POONA INSTITUTE OF MANAGEMENT SCIENCES AND ENTREPRENEURSHIP**

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Dr. Porinita Banerjee

Director ( Incharge )

M.Com., MBA, M.Phil., PHD.

Date: 229/01/2022

## NOTICE

All the Students of MBA/ MBA-IT/ MBA-HRD are hereby informed that Session on “To meet the company standard with Skills” will be organized on Monday, 31<sup>st</sup> January, 2022 at 11.30 am onwards. Student are instructed to attend the Session in uniform without fail.

**Dr. Porinita Banerjee**

**Director (Incharge)**



## REPORT

The AKI's Poona institute of management sciences & entrepreneurship Organized a session on January 31, 2022, focusing on "Inbound Activity: To Meet the Company Standard with Skills." The session aimed to equip participants with the necessary skills to meet the standards and expectations of their respective companies. .

During the session, Mrs. Gayatri Mathkar, an experienced professional in the field, provided valuable insights and guidance to the participants.

The session on "Inbound Activity: To Meet the Company Standard with Skills" was a resounding success. Mrs. Gayatri Mathkar's expertise and insights left participants better equipped to understand and meet their company standards. The knowledge gained during the session will undoubtedly contribute to their professional growth.

To continue on the path of professional development, we encourage participants to apply the knowledge gained during this session in their respective workplaces and seek opportunities to enhance their skills further.



Mrs. Gayatri Mathkar during the session interacting with the students of Poona Institute of Management Sciences & Entrepreneurship

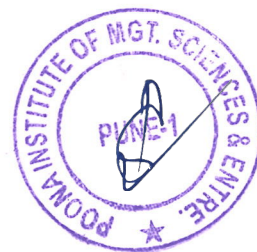
**Anjuman Khairul Islam**  
**Poona Institute of Management Sciences and Entrepreneurship**  
**Attendance Sheet**

Name of Activity:	Importance of Skill in Compny	Date of Activity:	31/1/2022
Organizing Department/ Cell:	Placement Cell	Time of Activity:	

Sr. No.	Name of the Participant/ Student	Course	Signature
1	Sejal Sanjay Shirde	MBA	SS
2	Khan Amaan Azam	MBA	Khan
3	Mulla Aftab Salim	MBA IT	Mulla
4	Naziya Niyaz Khan	MBA HRD II <sup>nd</sup>	NK
5	Taha Sarode	M.B.A	Ts
6	Premnath Londhe	MBA HRD	Prem
7	Sadia Sheikh	MBA HRD	Sadira
8	Musuf Tanveez Dama	M.B.A.	M.D.
9	Tazeen Sheikh	M.B.A HRD	Tsheikh
10	MOTWALA AARON	M.B.A IT	Motwala
11	Doshan Mathew	M.B.A HRD	Rm
12	Amaan Azim Banekar	MBA	AB
13	Tejas S Deshmukh	MBA IT	Tejas
14	Afreen Begum	M.B.A.IT	Ab
15	Jehan Tamanna Abba	M.B.A.	J.T.
16	Eulain Bastin	HRD	Eb
17	Shaikh Sahil Alam	M.B.A II	Ss
18	Fiza Salim Shaikh	M.B.A.	FShaikh
19	Mohammad Amir	M.B.A IT	Ma
20	Nadeem Akhtar	M.B.A	Na



21	Bagwan Aliya Anwar	MBA	Aliya
22	Naziya fatima	MBA IT	NA
23	Jalal Sayyad Shaitch	MBA IT	Jalal
24	Pawar Aarti Rajendra	MBA IT	Asri
25	PATANGE OMKAR D	M.B.A II <sup>nd</sup>	Omkar
26	Chavan Shital Rajesh	MBA 2nd	shital
27	mankar samir irfan	M.B.A	Samir
28	Kartik Suresh	M.B.A IT	KS
29	Sana Samir Maner	M.B.A HRD	Sm
30	Narisha Paakeen	M.B.A HRD	NP
31	Abhey Raju Zade	MBA	Abhay
32	Sayyed Esum Aslam	MBA	Sayyed
33	Anha Arif Khen	MBA	ku
34	Tamboli Adiba Asif	MBA IT	Adiba
35	mare Kunal pradeep	M.B.A HRD	Kmp
36	temborley Bakshi	M.B.A IT	tb
37	Urvashi shetty	M.B.A HRD	ushetty
38	ARBAZ SUITAN NAIK	M.B.A II <sup>nd</sup>	Arbaz
39	Danish Shuleder	MBA IT	DS
40	Uzma Dawood Khan	MBA HRD	(Khan
41	Salman Yusuf Pathan	MBA	salman
42	Nile Anil Ramesh	M.B.A IT	AN
43	Barkat Babu	M.B.A IT	Bb
44	Mukail Bashir Alekar	MBA HRD	Mukail





**Anjuman Khairul Islam**  
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Dr. Porinita Banerjee

Director ( Incharge )

M.Com., MBA, M.Phil., PHD.

**Brief Information of the Activity**

Name of the Activity	Business Etiquette and Professional Communication		
Date of the Activity	3/04/2021	Nature of Activity	Language and communication skills
Objective for conducting the Activity	Enhance their ability to understand spoken language, including accents and dialects.		
Outcome	The activity fostered active engagement and a passion for language learning, leading participants to seek further opportunities for language development.		
No. of Participants	58		

**Documents Attached**

1) Notice
2) Report
3) Photograph
4) Attendance Sheet



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Dr. Porinita Banerjee

Director ( Incharge )

M.Com., MBA, M.Phil., PHD.

Date: 01/04/2021

## NOTICE

All the Students of MBA/ MBA-IT/ MBA-HRD are hereby informed that Session on “Business Etiquette and Professional Communication” will be organized on Saturday 03<sup>rd</sup> April, 2021 at 11.30 am onwards. Student are instructed to attend the Session in uniform without fail.

**Dr. Porinita Banerjee**

**Director (Incharge)**

## REPORT

The Business Etiquette and Professional Communication session conducted on April 3<sup>rd</sup>, 2021, by Ms. Bushera Nesargi was highly informative and engaging. The session provided MBA students with valuable insights into essential skills necessary for professional success. By focusing on topics such as non-verbal communication, professional dress code, effective verbal and written communication, business networking, and cross-cultural communication, students gained a comprehensive understanding of business etiquette and communication best practices.

The session equipped students with practical knowledge and strategies they can implement in their future careers. Students expressed appreciation for the interactive nature of the session and the real-world examples shared by the speaker. Overall, the session contributed significantly to enhancing students' professional communication skills, preparing them for success in their business endeavours.

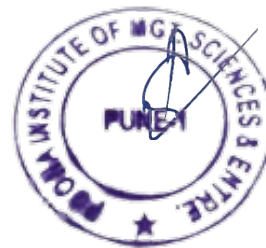


**Anjuman Khairul Islam Poona Institute of Management Sciences and Entrepreneurship****Attendance Sheet**

Name of Activity:	Business Etiquette & Professional Communication	Date of Activity:	3/4/2021
Organizing Department/ Cell:	Placement Cell	Time of Activity:	11.30 am

Sr. No.	Name of the Participant/ Student	Course
1	Gaikwad Arvind Purushottam	MBA
2	Shaikh Muntaha Abdul Sattar	MBA-HRD
3	Swaleha Samreen Shahabuddin Jamadar	MBA-IT
4	Shaikh Aaraz Asif	MBA
5	Tiwari Romell Reginold	MBA
6	Swaleha Ayub Tamboli	MBA-IT
7	Shaikh Yeasmina Sultana Hafijul	MBA
8	Mohammad Osama Abdul Khaliq	MBA
9	Wagle Gaurav Sanjay	MBA
10	Gayatri Sanjay Khapre	MBA
11	Attar Danish Asif	MBA-HRD
12	Shaikh Saddam Hussain Kasim	MBA
13	Sayyed Faraz Altaf	MBA-IT
14	Bakshi Tabish Khalid	MBA-IT
15	Khan Abuzar Umar	MBA-IT
16	Rajik Yunus Shaikh	MBA
17	Shaikh Afeefa Shakil	MBA
18	Mohasin C Tamboli	MBA
19	Shaikh Mohd Saad Arif	MBA
20	Sayyed Alisha Anwar	MBA-HRD
21	Mohd Wajid	MBA
22	Sodhi Harpreetkaur Harisingh	MBA-IT
23	Sayyad Arshad Latif	MBA
24	Rahul Sunil Mishra	MBA-HRD
25	Idris Tinwala	MBA
26	Pardeshi Ajay Roopchand	MBA-HRD
27	Ahil Paul John	MBA
28	Sayed Ayan Anis	MBA-HRD
29	Shaikh Danish Anwar	MBA-IT
30	Sayyed Arsh Jamir	MBA-HRD
31	Khan Farheen Naziruddin	MBA-HRD
32	Dmello Amanda Miran	MBA-IT
33	Kawade Sourabh Nansaheb	MBA
34	Kadiri Mohsin Abdul Rashid	MBA

35	Isaad Imtiaz Khatkhatay	MBA
36	Saluja Tarleen Kaur	MBA-HRD
37	Borkar Vineet Milind	MBA
38	Khan Farheen Naziruddin	MBA-HRD
39	Mujawar Zuheb Mehaboob	MBA
40	Rohit Arun Chavanke	MBA-IT
41	Shaikh Saifulla Iqbal	MBA
42	Sayyed Rifat Ahsan	MBA-HRD
43	Chafekar Arshad Saeed	MBA
44	Hurzukh Nikhat Khalil Ahmed	MBA-IT
45	Kulkarni Pooja Shripad	MBA
46	Kuravle Fahad Aziz	MBA-HRD
47	Memon Zainab Iqbal	MBA
48	Shaikh Abuhurera Moinuddin	MBA-IT
49	Shaikh Gulnaz Zuber	MBA-HRD
50	Shaikh Nadeem Shaikh Azeem	MBA
51	Inamdar Md Wasaf Altaf	MBA
52	Burhanuddin Sikandar	MBA
53	Gaurav Narayanswamy Naidu	MBA-HRD
54	Shaikh Afeefa Shakil	MBA
55	Mohd Hasim	MBA-IT
56	Shaikh Umair Imtiyaz	MBA
57	Mahedvi Bismillah Tanveer	MBA-HRD
58	Sayed Saber Liyakatali	MBA-IT







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Dr. Porinita Banerjee  
Director ( Incharge )  
M.Com., MBA, M.Phil., PHD.

**Brief Information of the Activity**

Name of the Activity	<b>Importance of Language &amp; Communication in Corporate</b>		
Date of the Activity	11/09/2021	Nature of Activity	Language and communication skills
Objective for conducting the Activity	<ul style="list-style-type: none"><li>Understanding the significance of effective communication in corporate settings</li><li>Exploring the impact of language proficiency on professional success</li></ul>		
Outcome	Students left with a heightened awareness of the impact of their communication styles on professional success and were equipped with practical strategies to enhance their skills.		
No. of Participants	22		

**Documents Attached**

5) Notice
6) Report
7) Photograph
8) Attendance Sheet



Anjuman Khairul Islam

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Dr. Porinita Banerjee

Director ( Incharge )

M.Com., MBA, M.Phil., PHD.

Date: 9/9/2021

## NOTICE

All the Students of MBA/ MBA-IT/ MBA-HRD are hereby informed that Session on “Importance of Language & Communication in Corporate” will be organized on 11<sup>th</sup> September 2021 at 11.30 am onwards. Students are instructed to attend the session in uniform without fail.

**Dr. Porinita Banerjee**

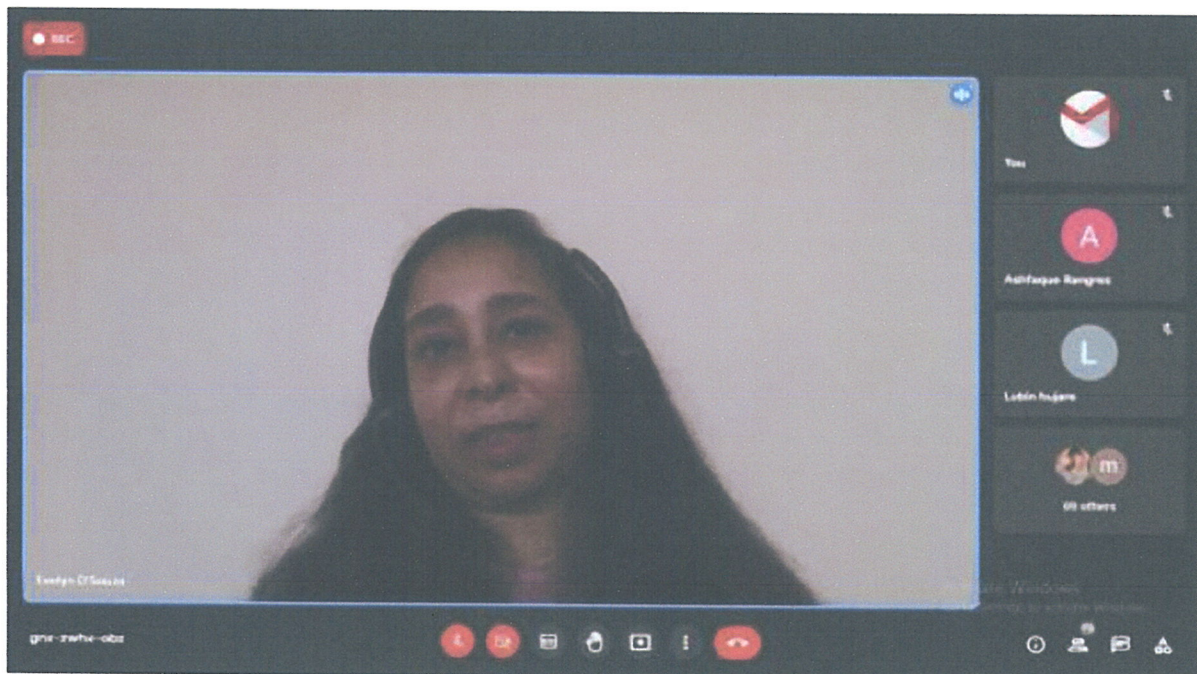
**Director (Incharge)**

## REPORT

On September 11, 2021, Mrs. Evelyn D'Souza organized a session at Pune Institute of Management Sciences and Entrepreneurship, focusing on the "Importance of Language & Communication in Corporate." The session commenced at 11:30 am and targeted students pursuing various specializations, including MBA, MBA IT, and MBA HRD.

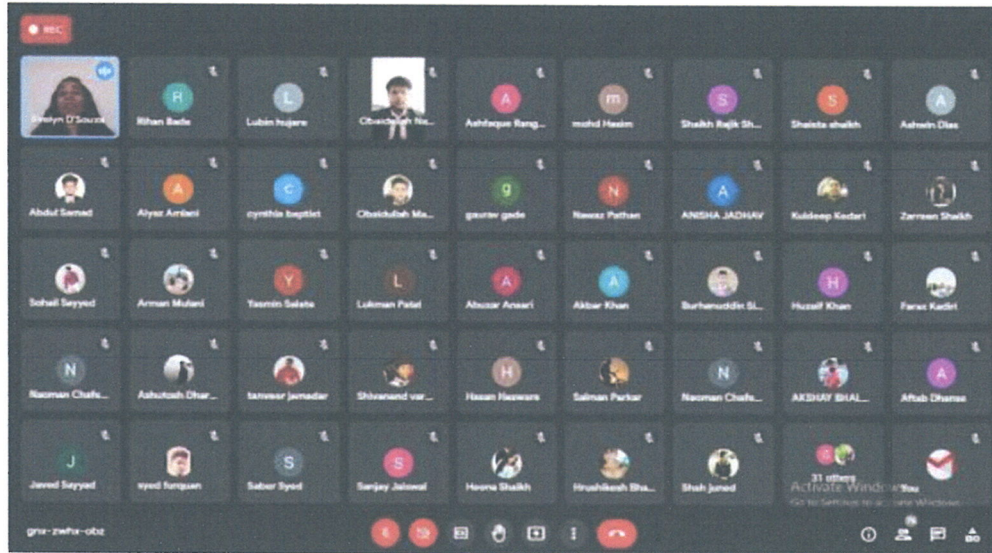
Mrs. D'Souza, an expert in corporate communication, delivered an insightful presentation highlighting the pivotal role of language and communication skills in the corporate world. The session aimed to equip students with the necessary tools to excel in their future professional endeavors.

The session provided students with a comprehensive understanding of the vital role communication plays in the corporate world. The interactive and practical approach of the session ensured that participants left with actionable insights to enhance their communication skills for future professional success.

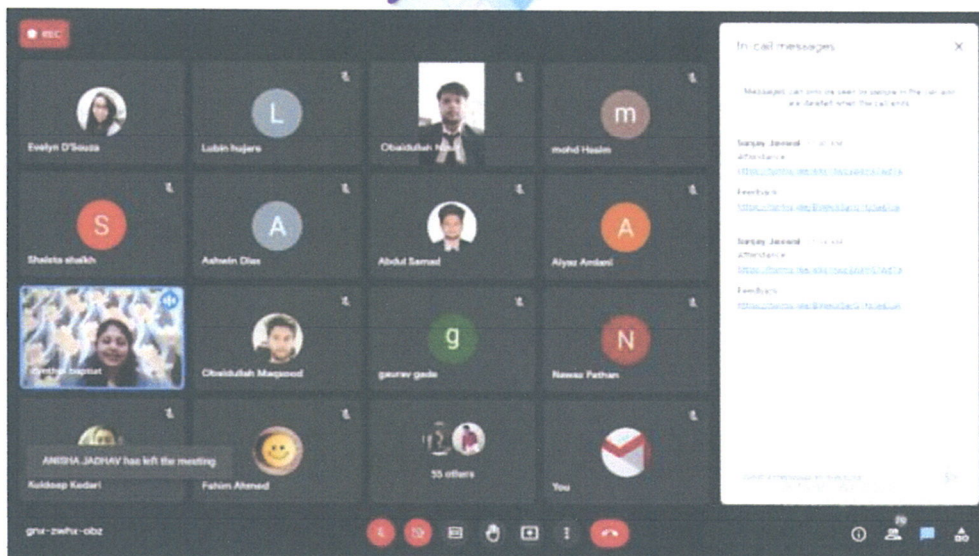


Ms. Evelyn addressing the students

# Address to the students by- Ms. Evelyn Peter D'souza



# Q & A Session with students by- Ms. Evelyn Peter D'souza



**Anjuman Khairul Islam Poona Institute of Management Sciences and Entrepreneurship****Attendance Sheet**

Name of Activity:	Importance of Language & in corporate	Date of Activity:	11/9/2021
Organizing Department/ Cell:	Student Development Cell	Time of Activity:	11.00 am
Sr. No.	Name of the Participant/ Student	Course	
1	Sayyad Arshad Latif	MBA	
2	Rahul Sunil Mishra	MBA-HRD	
3	Idris Tinwala	MBA	
4	Pardeshi Ajay Roopchand	MBA-HRD	
5	Shaikh Mohd Saad Arif	MBA	
6	Pardeshi Ajay Roopchand	MBA-HRD	
7	Ahil Paul John	MBA	
8	Attar Danish Asif	MBA-HRD	
9	Wagle Gaurav Sanjay	MBA	
10	Sayyed Faraz Altaf	MBA-IT	
11	Bakshi Tabish Khalid	MBA-IT	
12	Shaikh Saddam Hussain Kasim	MBA	
13	Sayyed Faraz Altaf	MBA-IT	
14	Dmello Amanda Miran	MBA-IT	
15	Kawade Sourabh Nansaheb	MBA	
16	Rajik Yunus Shaikh	MBA	
17	Idris Tinwala	MBA	
18	Pardeshi Ajay Roopchand	MBA-HRD	
19	Sayed Ayan Anis	MBA-HRD	
20	Sayyed Alisha Anwar	MBA-HRD	
21	Dmello Amanda Miran	MBA-IT	
22	Sodhi Harpreetkaur Harisingh	MBA-IT	





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Dr. Porinita Banerjee  
Director ( Incharge )  
M.Com., MBA, M.Phil., PHD.

Brief Information of the Activity

Name of the Activity	<b>Effective Exchange: Empowering Communication Sessions</b>		
Date of the Activity	4/12/2021	Nature of Activity	Language and communication skills
Objective for conducting the Activity	To equip students with practical communication strategies for professional development		
Outcome	Students explored various communication techniques and their application in professional settings and engaged students in interactive activities and discussions to emphasize learning		
No. of Participants	24		

Documents Attached

1) Notice
2) Report
3) Photograph
4) Attendance Sheet



Anjuman Khairul Islam  
**POONA INSTITUTE OF MANAGEMENT SCIENCES AND ENTREPRENEURSHIP**  
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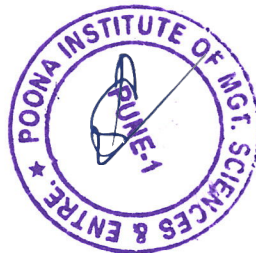
Dr. Porinita Banerjee  
Director ( Incharge )  
M.Com., MBA, M.Phil., PHD.

Date: 31/11/2021

## NOTICE

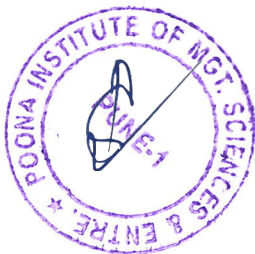
All the Students of MBA/ MBA-IT/ MBA-HRD are hereby informed that Session on “**Effective Exchange: Empowering Communication Sessions**” will be organized on December 4, 2021 at 11.30 am onwards. Students are instructed to attend the session in uniform without fail.

  
Dr. Porinita Banerjee  
Director (Incharge)



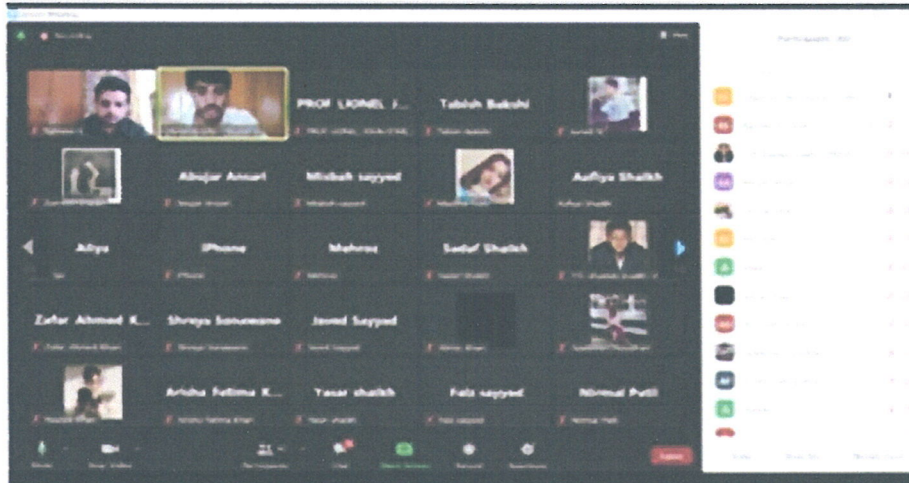
## REPORT

The session organized by PIMSE on December 4, 2021, was a valuable initiative for MBA/MBA-IT/MBA-HRD students. The session provided practical insights and tools to enhance communication skills crucial for their professional journey. The speaker for the session was Mr. Rameez Shaikh. The session intended to equip students with practical communication strategies for professional development and featured industry experts providing insights and guidance on effective communication. The speaker highlighted the pivotal role of effective communication in career success. He also explored various communication techniques and their application in professional settings and engaged students in interactive activities and discussions to emphasize learning. He improved an understanding of effective communication strategies among students. There was a positive feedback on the session's practicality and relevance to career growth and increased motivation among students to refine and apply communication skills. The session facilitated a queries encouraging student participation and skill refinement which were answered by the speaker. The session increased motivation among students to refine and apply communication skills.

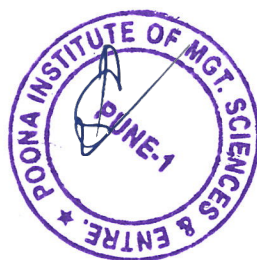




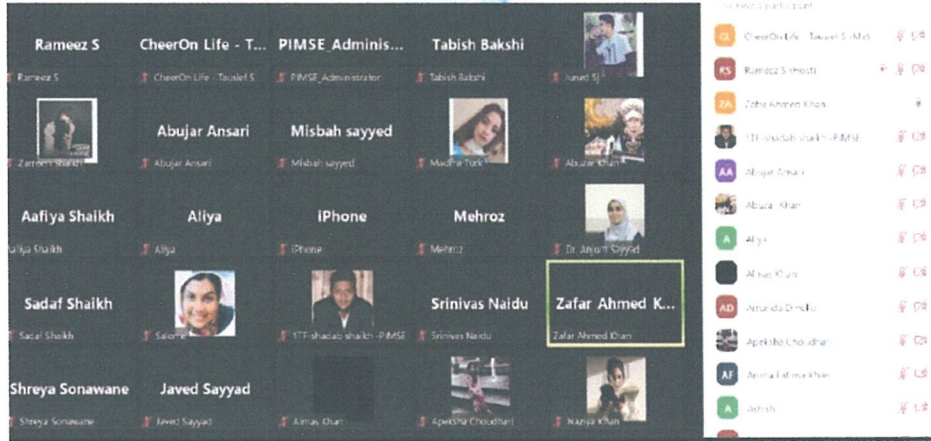
## Address by Alumni of PIMSE - Mr. Rameez M. Shaikh



## Q & A Session BY Chat box by- Mr. Rameez M. Shaikh



# Student Attendance



**Dr. Porinita Banerjee**  
**Director (Incharge)**



Anjuman Khairul Islam Poona Institute of Management Sciences and Entrepreneurship			
Attendance Sheet			
Name of Activity:	Effective Exchange Empowering Communication Session	Date of Activity:	4/12/2021
Organizing Department/ Cell:	Student Development Cell	Time of Activity:	11.30 am
Sr. No.	Name of the Participant/ Student	Course	
1	Shaikh Afeefa Shakil	MBA	
2	Inamdar Md Wasaf Altaf	MBA	
3	Mahedvi Bismillah Tanveer	MBA-HRD	
4	Burhanuddin Sikandar	MBA	
5	Borkar Vineet Milind	MBA	
6	Sayyed Rifat Ahsan	MBA-HRD	
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17	Sodhi Harpreetkaur Harisingh	MBA-IT	
18	Sayyad Arshad Latif	MBA	
19	Shaikh Gulnaz Zuber	MBA-HRD	
20	Shaikh Nadeem Shaikh Azeem	MBA	
21	Hurzikh Nikhat Khalil Ahmed	MBA-IT	
22	Gaurav Narayanswamy Naidu	MBA-HRD	
23	Mohd Hasim	MBA-IT	
24	Shaikh Umair Imtiyaz	MBA	





*Anjuman Khairul Islam's*  
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**Dr. SHAKEEL AHMED**

**Director**

Brief Information of the Activity

Name of the Activity	Effective Verbal and Nonverbal Communication Strategies for MBA Professionals		
Date of the Activity	03/2/2020	Nature of Activity	Language and communication skills
Objective for conducting the Activity	Enhance participants' ability to build rapport, influence, and make a positive impact through their communication.		
Outcome	The program contributed to a cultural shift within the organization, emphasizing the value of effective communication as a fundamental component of success.		
No. of Participants	47		

Documents Attached

1) Notice
2) Report
3) Photograph
4) Attendance Sheet



*Anjuman Khairul Islam's*  
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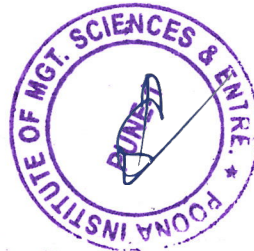
**Dr. SHAKEEL AHMED**

**Director**

Date: 01/02/2020

## NOTICE

All the Students of MBA/ MBA-IT/ MBA-HRD are hereby informed that Session under IQAC on “Effective Verbal and Nonverbal Communication Strategies for MBA Professionals” will be organized on Monday 3<sup>rd</sup> February, 2020 at 11.00 am onwards. Student are instructed to attend the Session in uniform without fail.



Dr. Shakeel Ahmed

Director

## REPORT

On February 3, 2020, our institute organized a session on "Effective Verbal and Nonverbal Communication Strategies for MBA Professionals" aimed at enhancing the communication skills of MBA students. The session was conducted by Mr. Nadeem Kazi, a renowned expert in the field of communication and business etiquette. This report provides an overview of the key points covered during the session and highlights the importance of effective communication for MBA teamwork. The session on "Effective Verbal and Nonverbal Communication Strategies for MBA Professionals" conducted by Mr. Nadeem Kazi proved to be highly informative and beneficial for the MBA students. We extend our sincere appreciation to Mr. Nadeem Kazi for sharing his expertise and valuable insights during the session. We would also like to thank all the participants for their active involvement and enthusiasm. Such sessions play a pivotal role in shaping the holistic development of MBA students and preparing them for the challenges of the business world.

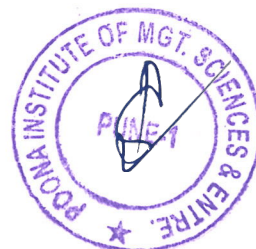


Mr. Nadeem Kazi during the Session with the students of Poona Institute of Management  
Sciences & Entrepreneurship



Anjuman Khairul Islam			
Poona Institute of Management Sciences and Entrepreneurship			
Attendance Sheet			
Name of Activity:	Effective Verbal and Non-Verbal Communication Strategies	Date of Activity:	3/2/2020
Organizing Department/ Cell:	student development cell	Time of Activity:	11.00 am

Sr. No.	Name of the Participant/ Student	Course	Signature
1	Shaikh ruhi harif	M.BA II	Ⓟ
2	Ajeel Jeter Shaikh	MBA	AS
3	Danve Sagar Gulab	MBA IT 2 <sup>nd</sup>	seger
4	Shalikh Sana Shahid	MBA IT	Shalikh
5	Khan zoya feroz	M.B.A II	Ⓟ
6	Khan maez Ejaz	MBA IT 2 <sup>nd</sup>	MAE
7	Shaikh Rishi Nasir	M.BA HRD	Bshahid
8	Gulamali Fatima	M.BA II	GF
9	Jadhav Snehal Surjay	M.BA HRD	J
10	Bhish Ajay Patan	MBA	AB
11	Shaikh Sara Yunus	M.B.A HRD	Sey
12	Powar Ganesh Vitthal	M.B.A IT	Gp
13	Pillay Ravina Rawi	MBA	Pillay
14	THAKUR TEJAS SUNIL	MBA IT 2 <sup>nd</sup>	Shauz
15	Mandot Bashir Musa	MBA	B.M.M
16	Osama Hasan	M.B.A 2 <sup>nd</sup>	OH
17	Baniya Sagar D	MBA HRD	seger
18	mohammed ashik	M.B.A	ma
19	Rohit Manoharan	MBA	Rohit
20	Riyaz Khan	MBA	Riyaz



21	Patel Nazima Yunus	MBA	NP
22	Katmul Mubeen Khalid	MBA	meemul
23	Parthar Reena Ayub	MBA IT 2nd	<del>RR</del>
24	Kothibre Aniket Vinayak	MBA IT 2nd	Arb
25	mulla Yasin abdul	MBA II	my
26	seth mustaza maiz	M.B.A.	ms
27	Sayyad Safwan Bashir	MBA IT	Sayyads
28	Patil Divya V	MBA HRD 2nd	Divya
29	momin Afaque Kabir	MBA	Akib
30	Jemul Rakesh Ambades	M.B.A II	YR
31	Shaikh arif Salim	M.B.A II	S
32	Patil magtaf Tahertaf	MBA IT 2nd	Magit
33	Mhasali Dawood faji	M.B.A	M.D.F.
34	Yadav Vinita Mukesh	MBA HRD	Vinita
35	Dawane Surana Vishal	M.B.A IT	Dawana
36	Pawar Sunny Mohan	MBA	Sp
37	Khan Fiza Nazim	MBA	Khan
38	Pawar Saraswati Vitthal	MBA IT 2nd	Sara
39	Yadav Munna Ranji	MBA 2nd	Yadav
40	Shaikh Raheer Yasin	MBA IT	Raheer
41	Mohammad Zaid	MBA IT	Zaid
42	Shaikh Danish Qadeer	MBA IT	DD
43	Shaikh zeba aktar	M.B.A	zhk
44	XHAN ANUM ALTAF	M.B.A HRD	AK
45	Kulkarni Rani Sripad	MBA IT	Rani
46	Khan Parvin Noza	M.B.A HRD	PK
47	Mujawar Nida Haroon	M.B.A HRD	Nida







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**Dr. SHAKEEL AHMED**

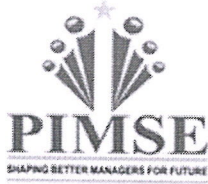
**Director**

**Brief Information of the Activity**

Name of the Activity	<b>Interpersonal skills &amp; Etiquette</b>		
Date of the Activity	28/10/2019	Nature of Activity	Language and communication skills
Objective for conducting the Activity	Enhance participants' ability to navigate social and professional interactions with confidence and grace.		
Outcome	Participants developed and improved their interpersonal skills, including active listening, empathy, conflict resolution, and effective communication		
No. of Participants	59		

**Documents Attached**

1) Notice
2) Report
3) Photograph
4) Attendance Sheet



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**Dr. SHAKEEL AHMED**

**Director**

Date: 25/10/2019

## NOTICE

All the Students of MBA/ MBA-IT/ MBA-HRD are hereby informed that Session on "Interpersonal skills & Etiquette" will be organized on Saturday 28<sup>th</sup> October, 2019 at 10.30 am onwards. Student are instructed to attend the Session in uniform without fail.



Dr. Shakeel Ahmed

Director

## REPORT

On 28th October 2019, our institute organized a session on "Interpersonal Skills & Etiquette for MBA Teamwork" aimed at enhancing the soft skills of MBA students. The session was conducted by Mr. Roshan Singh, an experienced professional in the field of interpersonal communication and teamwork. The purpose of the session was to equip the students with essential interpersonal skills and etiquette required for effective collaboration and teamwork in the business environment. The session commenced at the scheduled time and was attended by a diverse group of MBA students. Mr. Roshan Singh began by introducing the importance of interpersonal skills and etiquette in the professional world. He emphasized the significance of these skills in building strong relationships, resolving conflicts, and fostering effective teamwork. The session on "Interpersonal Skills & Etiquette for MBA Teamwork" conducted by Mr. Roshan Singh proved to be highly informative and engaging. The students gained a deeper understanding of the importance of interpersonal skills and professional etiquette in their future careers. They also acquired practical strategies for resolving conflicts, fostering collaboration, and building effective relationships. The session was successful in equipping the MBA students with essential skills required for successful teamwork in the business world.



Mr. Roshan Singh during the Session interacting with the students of

Poona Institute of Management Sciences & Entrepreneurship



**Anjuman Khairul Islam Poona Institute of Management Sciences and  
Entrepreneurship  
Attendance Sheet**

Name of Activity:	Interpersonal skills & Etiquette.	Date of Activity:	28/10/2019
Organizing Department/ Cell:	Students Development Committee	Time of Activity:	10:30 am.

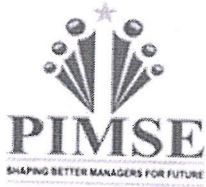
Sr. No.	Name of the Participant/ Student	Course	Signature
1	Baig Ahmad A Karim	MBA 2 <sup>nd</sup> year	Ahmad
2	Tadavi Vasim Samsher	MBA HRD I	VST
3	Sayyed Riffat Akshan	MBA HRD I <sup>st</sup>	Riffat
4	Kulkarni Pooja Shripad	MBA IT 2 <sup>nd</sup>	Pooja
5	Pawar Ganesh Vitthal	MBA IT 2 <sup>nd</sup>	Vitthal
6	Sayed Usman Sweman	MBA I <sup>st</sup>	Usman
7	Patel Sahil Mansoor	MBA I <sup>st</sup>	Sahil
8	Ghazade Amannan Imtiaz	MBA 2 <sup>nd</sup> year	Aghazade
9	Attar Danish Asif	MBA HRD I <sup>st</sup>	Danish
10	Kazi Kasab Mansoor	MBA I <sup>st</sup>	Kazi
11	Khan Sifat Asif	MBA I <sup>st</sup>	Khan
12	Attar Saima Asif	MBA 2 <sup>nd</sup>	Saima
13	Sayyad faid Zulfikar	MBA I <sup>st</sup>	Faid
14	Badar Nadir Sayed Haque	MBA 2 <sup>nd</sup>	Badar
15	Shailch Azhar Kadar	MBA IT I <sup>st</sup>	Shailch
16	KHAN ZOYA FERAZ	MBA IT 2 <sup>nd</sup>	Feraz
17	Sangeer Ahmed	MBA IT I <sup>st</sup>	Ahmed
18	Kulkarni Ravi Shripad	MBA IT	Ravi
19	Sayyed faraz Ahtaf	MBA IT I <sup>st</sup>	Faraz
20	Ray Rupam Rajkishor	MBA IT 2 <sup>nd</sup>	Rupam



21	Raza Talha	MBA 2 <sup>nd</sup>	Talha.
22	Waghmare Rahul Bharat	MBA 2	Rahul.
23	VANAK MUSTAFA SHABIR	MBA IT 2 <sup>nd</sup>	M. Shabir
24	Jithin Johnson	MBA HRD	Ji
25	Kotwal Mubeen Khalid	MBA 2 <sup>nd</sup>	M. Khalid
26	ALVI TALAL AZIZ	MBA 2	Talal.
27	Shaikh Taheer yasin	MBA 2 IT	Taheer.
28	Sayed Ridq awes	MBA 2 <sup>nd</sup>	Raves.
29	Pillay Ravina Ravi	MBA 2 <sup>nd</sup>	R. Pillay
30	Tiwari Alok Rishi	MBA HRD	Alok
31	Shaikh amair shajiahmed	MBA IT 2 <sup>nd</sup>	Amair
32	Chafekar Arshad Saeed	MBA 2	Arshad
33	Mishra Ashish Trichadew	MBA IT II	Ashish
34	Khan Inayat Parvez	MBA IT II	Parvez
35	Basig ferooz Khan	MBA 2 <sup>nd</sup>	Ferooz
36	Patel Shaktir Shamji	MBA I	Patel.
37	Sayyed Mannal Jabal	MBA 2 <sup>nd</sup>	Mannal
38	Khan Tahq Azam	MBA 2	Taha
39	Memon shoyaib Haroon	MBA 2 <sup>nd</sup>	Shoyaib
40	Mangala gouri	MBA 2 <sup>nd</sup>	M. G.
41	Panday Akilesh Omprakash	MBA IT	Akilesh
42	Rahul Anand	MBA 2	Rahul.
43	Lotchande Hussain Nazir	MBA I	Hussain -
44	Shaikh Mohammed Arshad	MBA 2 <sup>nd</sup>	M. Shaikh







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**Dr. SHAKEEL AHMED**

**Director**

**Brief Information of the Activity**

Name of the Activity	Communicating with Confidence		
Date of the Activity	13/11/2019	Nature of Activity	Language and communication skills
Objective for conducting the Activity	Ability to convey their ideas, opinions, and messages with clarity and confidence.		
Outcome	Acquired improved communication skills, including public speaking, persuasive communication, active listening, and non-verbal communication.		
No. of Participants	49		

**Documents Attached**

- 1) Notice
- 2) Report
- 3) Photograph
- 4) Attendance Sheet



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**Dr. SHAKEEL AHMED**

**Director**

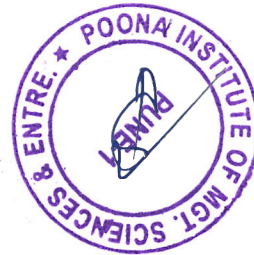
Date: 11/11/2019

## NOTICE

All the Students of MBA/ MBA-IT/ MBA-HRD are hereby informed that Session on "Communicating with Confidence" will be organized on Wednesday 13<sup>th</sup> November, 2019 at 11.30 am onwards. Student are instructed to attend the Session in uniform without fail.

Dr. Shakeel Ahmed

Director





## REPORT

"Communicating with Confidence" session conducted at our institute on 13th November 2019. The session aimed to equip MBA students with essential communication skills and enhance their confidence in various professional settings. Mr. MohammadAli Shaikh, an experienced speaker and expert in communication, delivered the session.

The "Communicating with Confidence" session conducted by Mr. MohammadAli Shaikh was a valuable learning experience for MBA students. It provided them with practical communication skills, boosted their confidence, and equipped them to effectively communicate in professional settings. The interactive nature of the session ensured active participation and engagement from the students, making it a successful event.

Overall, the session contributed to the students' personal and professional growth by instilling confidence and enhancing their communication abilities, which will be invaluable throughout their MBA program and future careers.



Mr. MohammadAli Shaikh interacting with the students of Poona Institute of Management Sciences & Entrepreneurship



Anjuman Khairul Islam			
Poona Institute of Management Sciences and Entrepreneurship			
Attendance Sheet			
Name of Activity:	Communicating with Confidence.	Date of Activity:	13/11/2019
Organizing Department/ Cell:	Student Development cell	Time of Activity:	11:30 Am

Sr. No.	Name of the Participant/ Student	Course	Signature
1	Bhist Ajay Ratem	MBA	AB
2	Ajayul Jafar Shaikh	MBA	AB
3	Gulamali Lalima	M.BA II	Gf
4	Shaikh rohi nasir	M.BA HRD	Rshahk
5	Zoya Faraz Khan	M.BA IT	ZK
6	Riyaz Khan	MBA	Riyaz
7	Kham maaz Ejaz	MBA IT 2 <sup>nd</sup>	MEK
8	Shaikh ruhi hanif	M.BA II	B
9	Danne Sagar G	MBA IT	Sagar
10	Jadhav Sneha Sanjay	M.BA II	S
11	Shalikh sana shahid	MBA IT	Shalikh
12	THAKUR TEJAS SUNIL	MBA IT 2 <sup>nd</sup>	Tejas
13	Baniya Sagar D	MBA HRD	Sagar
14	Pawan Granesh Vitthel	M.BA.IT	GP
15	Mandal Bashir Mwa	MBA	BDM
16	Shaikh Sara Yunus	M.BA HRD	Sey
17	Rohit Manoharan	MBA	Rohit
18	Pillay Poojita Pooji	MBA	Pillay
19	mohammad ashuk	M.B.A	Ma
20	Osama Hasan	M.B.A 2 <sup>nd</sup>	OH



21	Kothibore Aniker Vinayak	MBA	<del>AVR</del>
22	Seth Mufaza Maiz	M.B.A.	<del>MBS</del>
23	Parhar Reena Ayub	MBA IT <sup>2nd</sup>	<del>RAF</del>
24	Keetwal Ruben Khalid	MBA	<del>MKBW</del>
25	Patil Mayraj Tahertaj	MBA IT <sup>2nd</sup>	<del>MIBT</del>
26	Mhasale Dawood Fasi	M.B.A.	M.D.F
27	Patel Nazamina Jeeva	MBA	<del>NR</del>
28	Paril Divya V	MBA HRD and	Divya
29	Yemul Ramesh Ambadas	M.B.A II	YR
30	Momin Afaqur Kabir	MBA	Alim
31	Muj yasin abdul	M.B.A II	<del>Muj</del>
32	Yadav Vinita Mukesh	MBA HRD	<del>Vinita</del>
33	Shaikh Danis Qadeer	MBA IT	<del>DQS</del>
34	Sayyad Satwan Bashir	MBA IT	<del>Sayyad</del>
35	Dawane Suvarna Vishal	M.B.A IT	Dawane
36	Shaikh Taher Yasin	MBA IT	<del>Taher</del>
37	Kulkarni Ravi Soipad	MBA IT	<del>Ravi</del>
38	Parwar Saraswati Nitheh	MBA IT II	<del>Parwar</del>
39	Shaikh arif Salim	M.B.A II	<del>SA</del>
40	Khan Aiza Nasir	MBA	<del>Khan</del>
41	Yadav Munna Rumi	MBA 2nd	<del>Yadav</del>
42	Shaikh Zoba Akter	M.B.A	Zohk
43	Mohammad Zeid	MBA IT	Zaid
44	Khan Parveen Noor	M.B.A HRD	<del>PKR</del>
45	Mujawar Nida Haroon	M.B.A HRD	Nida
46	KHAN ANUM ALTAF	M.B.A HRD	<del>AK</del>
47	Parwan Sunny Mohan	MBA	<del>SP</del>
48	Tiwari Romelt	MBA	<del>Romelt</del>
49	Memon Zainab	MBA I	<del>Zainab</del>





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**Dr. SHAKEEL AHMED**

**Director**

Brief Information of the Activity

Name of the Activity	Workshop on Mastering Business Communication		
Date of the Activity	17/9/2018 to 22/9/2018	Nature of Activity	Language and communication skills
Objective for conducting the Activity	Promote a culture of effective business communication within the organization.		
Outcome	Emphasizing the value of effective business communication as a critical component of professional success.		
No. of Participants	62		

Documents Attached

1) Notice
2) Report
3) Photograph
4) Attendance Sheet



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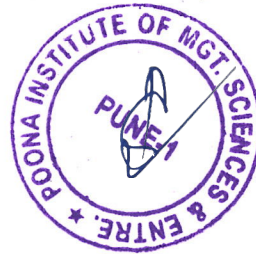
**Dr. SHAKEEL AHMED**

**Director**

Date: 14/09/2023

# NOTICE

All the Students of MBA/ MBA-IT/ MBA-HRD are hereby informed that Session on “Workshop on Mastering Business Communication” will be organized from 17/09/2018 to 22/09/2018 at 11.00 am onwards. Student are instructed to attend the Session in uniform without fail.



Dr. Shakeel Ahmed

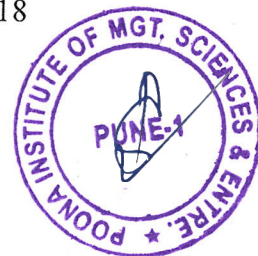
Director

## REPORT

AKI's Poona institute of management sciences & entrepreneurship had conducted workshop on "Mastering Business Communication and Interpersonal Skills" from 17th to 22nd September 2018. The workshop aimed to equip MBA students with essential language and communication skills necessary for effective business communication. The workshop aimed to provide MBA students with the following skills: Poster Presentation, Effective Non-Verbal Communication Skills, Management Skills for Effective Communication, Enhancing Interpersonal Skills, Effective Verbal Communication Skills. The workshop was conducted over a span of five days, with each day dedicated to specific topics. The sessions were highly interactive and involved a combination of lectures, group discussions, case studies, role-plays, and individual exercises. Participants actively participated and engaged in the activities, creating a vibrant learning environment. The workshop on "Mastering Business Communication and Interpersonal Skills" was a resounding success. It provided MBA students with a solid foundation in essential language and communication skills required for their professional growth. The workshop Concluded by the prize distribution of participants in the workshop. Participants found the sessions engaging, informative, and highly relevant to their future careers.



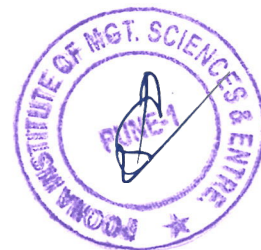
Mr. Jai Prakash interacting with the students of Poona Institute of Management Sciences & Entrepreneurship on 22<sup>nd</sup> September 2018



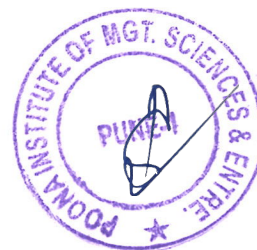
**Anjuman Khairul Islam**  
**Poona Institute of Management Sciences and Entrepreneurship**  
**Attendance Sheet**

Name of Activity:	WORKSHOP MASTERING BUSINESS COMMUNICATION	Date of Activity:	22/09/2018
Organizing Department/ Cell:	STUDENT DEVELOPMENT.	Time of Activity:	11.00 Am.

Sr. No.	Name of the Participant/ Student	Course	Signature
1	Shaikh Rohi Nazir	M.BA HRD	Rohi
2	Pillay Ravina Rai	MBA	Pillay
3	Zoya Feroz Khan	M.B.A.IT	ZK
4	Darve Sagar G.	MBA IT 2nd	Sagar
5	Shaikh ruhi harij	M.B.A.IT	Ruhi
6	Khan maez Ejaz	MBA IT 2nd	maez
7	Shaikh sana shahid	MBA IT	Shaikh
8	Jadhav Sneha Sanjay	M.BA HRD	Sneha
9	Mandal Bahir Mawa	MBA	BMM
10	Shaikh Sana Yunus	M.B.A.HRD	Sana
11	Riyaz Khan	MBA	Riyaz
12	THAKUR TEJAS SUNIL	MBA IT 2 <sup>nd</sup>	Tejas
13	mohammed ashik	M.B.A	Ashik
14	Pawar Ganesh Vitthal	M.B.A.IT	Ganesh
15	Rohit Manoharan	MBA	Rohit
16	Osama Hasan	M.B.A.2 <sup>nd</sup>	Osama
17	Baniya Sagar D	MBA HRD	Sagar
18	Bhist Ajay Ratan	MBA	Ajay
19	Mahommed Zaid	MBA IT	Zaid
20	Gulamali Fatima	M.B.A.IT	Fatima

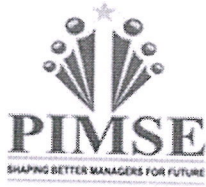


21	Panihar Reena Ayub	MBA IT 2nd	<u>RAP</u>
22	Patel Nazmina Yenus	MBA	<u>NP</u>
23	Shaikh Danish Qadeer	MBA IT	<u>DQA</u>
24	Kulkarni Ravi Shripad	MBA IT	<u>Ravi</u>
25	Yadav Vinita Mukesh	MBA HRD	<u>Vinita</u>
26	Patil Mayraj Tahertaj	MBA IT 2nd	<u>Mpat</u>
27	Ajayal Jafar Shaikh	MBA	<u>AS</u>
28	Pawan Sunny Mohan	MBA	<u>Sp</u>
29	Yemul Rakesh Ambadas	M.B.A IT	<u>YR</u>
30	Mhasali Dawood Fasi	M.B.A	<u>M.D.F</u>
31	Katwal Mubeen Khalid	MBA	<u>Mkatul</u>
32	Patil Divya V	MBA HRD 2nd	<u>Divya</u>
33	Momin Afadue Kabie	MBA	<u>Ahine</u>
34	Kothibore Aniket Vinayak	MBA IT 2nd	<u>AKB</u>
35	Sayyed Satwan Basim	MBA IT	<u>Sayyad</u>
36	Khan Parwin Nouz	M.B.A HRD	<u>PNK</u>
37	Seth Mustaza Mair	M.B.A	<u>MS</u>
38	Dawane Suvarna Vishal	M.B.A IT	<u>Dawana</u>
39	Yadav Munna Ranjini	MBA 2nd	<u>Yadav</u>
40	Khan Fiza Nazir	MBA	<u>Khan</u>
41	Pawar Sureswati Vitthal	MBA IT II	<u>SPW</u>
42	Mujawar Nida Haroon	M.B.A HRD	<u>Nida</u>
43	Shaika zeba Akta	M.B.A	<u>Zshk</u>
44	Shaikh Raheem Yasin	MBA IT	<u>Raheem</u>
45	KHAN ANUM ALTAE	M.B.A HRD	<u>OK</u>
46	Shaikh Arif Saleem	M.B.A IT	<u>AS</u>
47	Syed Shah Jaiz Ahmed Zuhair	MBA IT	<u>Jaiz</u>









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**Dr. SHAKEEL AHMED**

**Director**

### Brief Information of the Activity

Name of the Activity	The Art of Public Speaking		
Date of the Activity	3/9/2018	Nature of Activity	Language and communication skills
Objective for conducting the Activity	Enhance the public speaking and presentation skills of participants, allowing them to communicate clearly and persuasively.		
Outcome	Many participants reported increased confidence when speaking in public, allowing them to connect with their audience more effectively.		
No. of Participants	46		

### Documents Attached

- 1) Notice
- 2) Report
- 3) Photograph
- 4) Attendance Sheet



*Anjuman Khairul Islam's*  
**POONA INSTITUTE OF MANAGEMENT SCIENCES & ENTREPRENEURSHIP**  
(Approved by AICTE, New Delhi & Affiliated to Savitribai Phule Pune University)

Office : K.B. Hidaytullah Road, Camp, Pune - 411001.  
Tel.: 020-26448781.

Website : [www.akipimse.com](http://www.akipimse.com) Email : [info@akipimse.com](mailto:info@akipimse.com)

**Dr. SHAKEEL AHMED**  
**Director**

Date: 31/08/2018

## NOTICE

All the Students of MBA/ MBA-IT/ MBA-HRD are hereby informed that Session under IQAC on “The Art of Public Speaking” will be organized on Monday 3<sup>rd</sup> September, 2018 at 11.00 am onwards. Student are instructed to attend the Session in uniform without fail.



Dr. Shakeel Ahmed

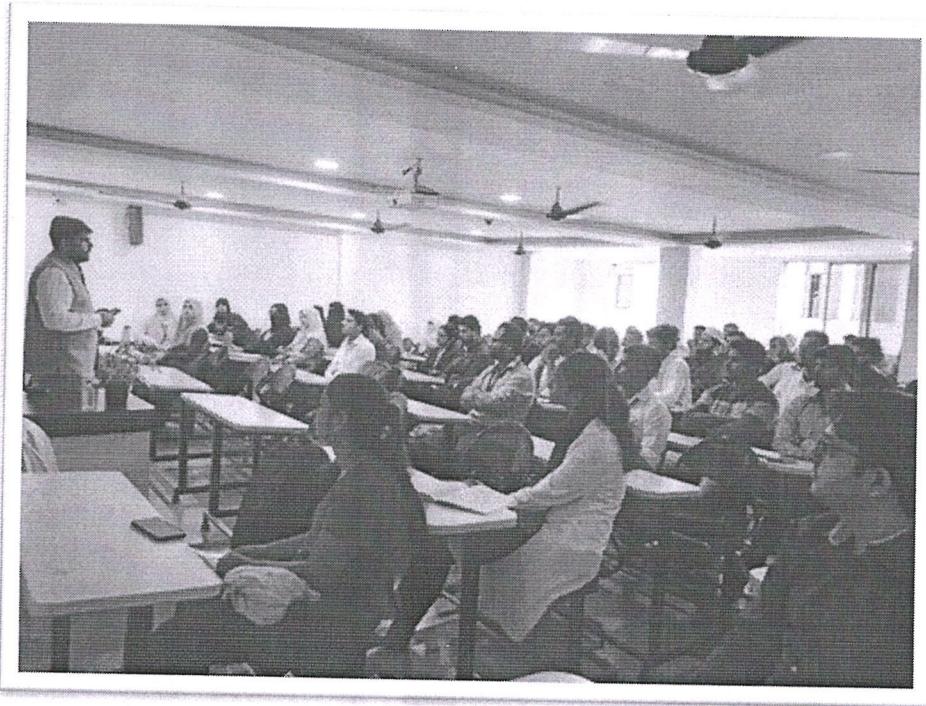
Director

## REPORT

On 3rd September 2018, AKI's Poona institute of management sciences & entrepreneurship organized a session on "The Art of Public Speaking" for MBA students. The aim of the session was to equip the students with the necessary skills and techniques to become effective and confident public speakers. The session was conducted by Mr. Asir Shaikh, a renowned public speaking expert and communication coach.

The session on "The Art of Public Speaking" conducted by Mr. Asir Shaikh proved to be an invaluable learning experience for the MBA students. It equipped them with essential skills and techniques to enhance their public speaking abilities. The students gained confidence in delivering impactful speeches, and they acquired a deeper understanding of the key elements required to engage and connect with an audience effectively.

We extend our sincere gratitude to Mr. Asir Shaikh for sharing his expertise and providing valuable insights during the session. This initiative undoubtedly contributed to the professional development of our MBA students and will serve as a strong foundation for their future success in various leadership roles.

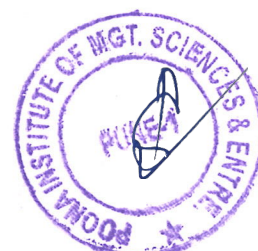


Mr. Asir Shaikh interacting with the students of Poona Institute of Management Sciences & Entrepreneurship



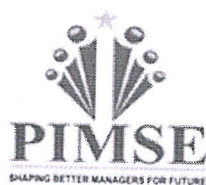
Anjuman Khairul Islam			
Poona Institute of Management Sciences and Entrepreneurship			
Attendance Sheet			
Name of Activity:	The Art of Public Speaking	Date of Activity:	03/09/2018
Organizing Department/ Cell:	Student development.	Time of Activity:	11.00 Am

Sr. No.	Name of the Participant/ Student	Course	Signature
1	Jadhav Sneha Sanjay	M.B.A HRD	JS
2	Pillay Ravina Ravi	MBA	Pillay
3	Danve sagar Anub	MBA IT 2 <sup>nd</sup>	sagan
4	KHAN ANUM ALTAF	M.B.A HRD	AK
5	Ajayul Jatar Shaikh	MBA	ASJ
6	Gulamali Jeevina	M.B.A IS	GJ
7	Shaikh Anasruhi Hanif	M.B.A IS	SH
8	Ichaz maaz Ejaz	MBA IT 2 <sup>nd</sup>	MEK
9	Shaikh Sana Shahid	MBA IT	Shahid
10	THAKUR TEJAS SUNIL	MBA IT 2 <sup>nd</sup>	Thakur
11	Khan Zoya Feroz	MBA IT	Zoya
12	Pawan Ganesh Vitthal	M.B.A IT	Pw
13	Mandal Behir Musa	MBA	Bma
14	Shaikh Sana Yunus	M.B.A HRD	Ssy
15	Osana Hasan	M.B.A 2 <sup>nd</sup>	OS
16	Rohit Manoharan	MBA	Rohit
17	mohammad ashik	M.B.A	MA
18	Riyaz Khan	MBA	Riyaz
19	Baniya Sagar D	MBA HRD	Sy
20	Bhish Ajay Ratan	MBA	AB



21	Patil Mostaj Tahertaj	MBA IT 2 <sup>nd</sup>	Mst
22	Kestud muscens khedid	MBA	Kestud
23	Seth mustaza maiz	M.B.A.	MBS
24	Patel Nazmina Yurus	MBA	NP
25	Mhasali Dawoud fasi	M.B.A.	M.D.f
26	Pawan Sunny Mahan	MBA	Sp
27	Yadav Vinita Mukesh	MBA HRD	Vinita
28	Mujawar Nida Haroon	M.B.A.HRD	Nida.
29	Parhar Reena Ayub	MBA IT 2 <sup>nd</sup>	Rae
30	Mulla Yasin Abdul	MBA IT	Mey
31	Patil Divya V	MBA HRD 2 <sup>nd</sup>	Divya
32	Sayyad Safwan Bashir	MBA IT	Sayyad
33	Yemul Ramesh Ambadar	M.B.A IT	YR
34	Kulkarni Ravi Sripad	MBA IT	Pari
35	Mohammad Zaid	MBA IT	Zaid
36	Shaikh Damish Sadeer	MBA IT	Das
37	Dawood Suwana Vishal	M.B.A IT	Dsuwana
38	Yadav Munna Ramji	MBA 2 <sup>nd</sup>	Yadav
39	Shaikh rohi Nazim	M.B.A HRD	Rshahk
40	Pawar Saraswati Nitheh	MBA IT A	Spaw
41	Khan Fiza Nazim	MBA	Khan
42	Shaikh arij Salim	M.B.A IT	SS
43	Shaikh Raheer Yasin	MBA IT	Raheer
44	Khan Parvin Noor	M.B.A HRD	PKK
45	Shaikh zeba akter	M.B.A	Zshk
46	Mamin Afaqur Kabir	MBA	Akamin





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**Dr. SHAKEEL AHMED**

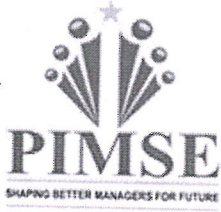
**Director**

**Brief Information of the Activity**

Name of the Activity	Career planning grooming for job and interview techniques		
Date of the Activity	23/1/2019	Nature of Activity	Language and communication skills
Objective for conducting the Activity	Improve the interpersonal communication skills of MBA students, including active listening, conflict resolution, and effective collaboration		
Outcome	Teamwork abilities, including active listening, constructive feedback, and effective collaboration in group projects.		
No. of Participants	56		

**Documents Attached**

1) Notice
2) Report
3) Photograph
4) Attendance Sheet



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**Dr. SHAKEEL AHMED**

**Director**

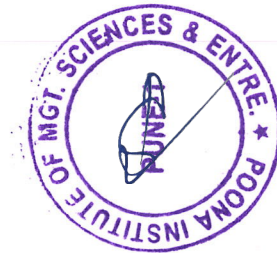
Date: 19/01/2019

## NOTICE

All the Students of MBA/ MBA-IT/ MBA-HRD are hereby informed that Session on “Career planning grooming for job and interview techniques” will be organized under IQAC on Wednesday 23<sup>rd</sup> January, 2019 at 10.30 am onwards. Student are instructed to attend the Session in uniform without fail.

Dr. Shakeel Ahmed

Director



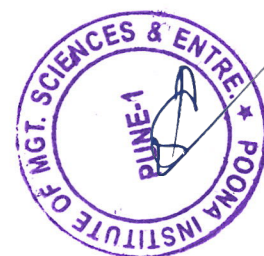


## REPORT

A comprehensive session on "Career Planning, Grooming for Job, and Interview Techniques" organized by the Internal Quality Assurance Cell (IQAC) in collaboration with Poona College of Arts Science and Commerce on Wednesday, January 23rd, 2019, at 10:30 am. The session is specifically tailored for students pursuing MBA, MBA IT, and MBA HRD. Renowned expert, Dr. Hanif Lakdawala, lead the session, bringing a wealth of knowledge and experience to guide students through the intricacies of career planning and job preparation. The focus of the session was on honing interview techniques, a crucial aspect of securing employment in today's competitive job market. This initiative by the IQAC equipped students with the necessary skills and insights to navigate the professional landscape successfully. Participants gained valuable insights, practical tips, and a platform for interactive learning, contributing significantly to their overall career development.



Dr. Hanif Lakdawala sir and other during the Session with the students of Poona Institute of Management Sciences & Entrepreneurship



**Anjuman Khairul Islam**  
**Poona Institute of Management Sciences and Entrepreneurship**  
**Attendance Sheet**

Name of Activity:	Career Planning & Seminar for Job & Interview Tech	Date of Activity:	23/01/2019
Organizing Department/ Cell:	Placement Cell	Time of Activity:	10:30am

Sr. No.	Name of the Participant/ Student	Course	Signature
1	Khan Zoya Feroz	M.B.A.I.T	Z
2	Gowhar Ahmad Rather	MBA IT	AR
3	Farheen Kalamullah	MBA and	FL
4	Furhat Bashir	M.B.A	FB
5	Rohit Manoharan	MBA	Rohit
6	Bhist Ajay Ratan	MBA	AB
7	Mandal Bashir Musa	MBA	BOM
8	Khan Afiya Naem	M.B.A.II	ARN
9	Kulceveni Snehal Satish	MBA HRD	SKulceveni
10	Imthiyaz	M.B.A.I.T	Im
11	THAKUR TEJAS SUNIL	MBA IT 2 <sup>nd</sup>	Tejas
12	Shaikh ruhi hanif	M.B.A.II	RH
13	Gulamali fatima	M.B.A.II	GF
14	Azhar Kadeez Shaikh	MBA IT	Azhar
15	Danase Nabeel Aslam	MBA	ND
16	Khan Saif Amir	M.B.A.II	SK
17	Jain Sumeet R	MBA	SRJ
18	mohammad ashik	M.B.A	MA
19	Shaikh sana shahid	MBA IT	Shahid
20	Bed Sachin Ravi	MBA	Bed



21	Basin Faizan Asif	MBA	Basin
22	SAYYED SHADIL ATAF	MBA II	<del>Sayyed</del>
23	Tanwan Tahia Talha	MBA	TB
24	Shaiikh Shoaib Shakeel	MBA.IT	Sh
25	Singh Shailesh Ashok Kumar	MBA IT	SSA
26	Anona Manmohan Nandlal	MBA HRD and	Man
27	Khan eum hanif	MBA	Ke
28	Pawan Dunny Mohan	M.B.A. #	Sp
29	chavara narendra madhavi	MBA HRD	Ch
30	Attar Sauma Asif	MBA	saume
31	Riyaz Khan	MBA	Riyaz
32	Patil Akashaya Shivaji	M.B.A. HRD	Patil
33	Sayyad Setwan Bashir	MBA IT	Sayyad
34	Shaikh Aashi Akhtar	M.B.A HRD	Ash
35	Khan Musaba Masir	MBA	Musaba
36	Parikar Reena Ayub	MBA IT 2nd	RAE
37	Harge Saniya Khalid	MBA	saniya
38	Baniya Sagar D	MBA HRD	Sagar
39	misal Sunny Shirish	MBA HRD #	Sm
40	Shaikh Nooman hanif	M.B.A	Nes
41	Kulkarni Ravi Sripad	MBA	Ravi
42	Khan Adil Yusuf	MBA	Adil
43	Sayyed farasat mehboob	MBA II	sayyed
44	SHAIKH AJAZ ISMAIL	MBA and	AIS
45	Kaechi Amrin Ahamed	MBA HRD 2 <sup>nd</sup>	Akchi
46	Bagidara Ali Arba	M.B.A IT	Ba
47	Shaikh alfan Anis	MBA	#



